

Registering for an Event on the SLCC Website Calendar

Navigate to the calendar. Login using your login name and password; just like you would to to enter competitions. Navigate to the calendar.

- Use the **Calendar of Events** link, or
- find Calendar item under the **About Us** menu.

Find the date of the event and click on the event entry. There will be some general information about the event and a Registration Information button. Click on that button.

There you should see a **Sign Up** button. Click on that and you will see your user name and email address. If for some reason you want to be notified of any updates and receive your confirmation on a different email address, you may change it here. Normally, you can just click on the **Register** button.

You will then receive a confirmation message. Additionally, you will be sent a confirmation email.

That's it! But.... If for some reason you find you can't make it the system allows you to un-register. Go through the same process of finding the event on the calendar, Click on Registration Information and you will find a button labeled "Un-register".